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Embassy of the Federal Democratic Republic of Ethiopia - Berlin

REQUIREMENTS FOR VISA APPLICATION

Travellers to Ethiopia can enter or exit the country through International airports (Bole, Diredawa, Bahirdar and Mekele) or by land via the border entry points such as Moyale at the Kenyan side, Metema at the Sudanese side as well as Galafin and Dewolle at Djiboutian side.

All foreign nationals, except those of **Kenya** and **Djibouti**, need visas to enter Ethiopia. Visas should be obtained from the closest Embassy or Consulate of Ethiopia.

However, nationals of the following countries: **Argentina, Australia, Austria, Belgium, Brazil, Canada, China, Czech Republic, Denmark, Finland, France, Germany, Greece, India, Ireland, Israel, Italy, Japan, Korea Republic, Kuwait, Luxembourg, Mexico, Netherlands, New Zealand, Norway, Poland, Portugal, Russian Federation, Slovak Republic, South Africa, South Korea, Spain, Sweden, Switzerland, United Kingdom and United States of America** can obtain tourist visa upon arrival at international airport entry points. Tourists entering Ethiopia by land need to obtain their visa from a country of their residence.

Passengers transiting through Ethiopia need to hold confirmed onward booking ticket in order to obtain a transit visa.

Applicants for all types of visas who are travelling to Ethiopia with their child/children under the age of 18 years/minors must submit a letter of will/agreement of their spouse including copy of a passports/national identity card and a copy of the child's birth certificate.

The processing time for visa application for tourist, business and transit visa submitted via mail is about a week with slightly longer days during peak seasons. It is advisable to mail applications at least two weeks before the date of travel. Visa applicants who come to the Embassy in person shall be served in less than an hour depending on the existing queue. The validity of the visa will be from the date of issue to the date of expiry as stated on the visa rather than from the date of entry to Ethiopia. Therefore, applicants need to take into consideration their stay in Ethiopia and the type of visa they are requesting as listed hereunder.

I. Types of visas

1.1 Tourist Visa

- Will be issued to tourists and all applicants who wish to travel for Holidays, Visiting relatives, Friends... etc. Applications can be submitted through a travel agency/ booking companies or by individual applicants in person.
- Anyone who enters Ethiopia with a tourist visa is not allowed to take any kind of paid or unpaid employment in the country.
- Tourist visas could be issued as a single entry valid for 1 or 3 Months, multiple entries for 3 or 6 months (Only for foreigners of Ethiopian origins).

1.2 Business Visa

- Will be issued for persons who are travelling to Ethiopia for:
 - investment/business activities,
 - unpaid humanitarian services,
 - participation in symposium, exhibitions, workshops and similar activities,
 - training purposes,
 - study and research,
 - mass media activities,
 - legally recognized employment, and
 - other none touristic activities.
- Anyone who enters Ethiopia with a Business Visa and intends to stay for more than Ninety Days must report at the Immigration and Citizens Affairs Office within Thirty Days from the date of entry.

1.3. Transit Visa

- Passengers entering Ethiopia on transit to other countries will obtain transit visa, provided that they hold a confirmed onward flight ticket.

II. Documents required from Visa applicants

- **For all Visa types**
 - Valid passport (a minimum of six months validity is required),
 - Visa application form filled and signed by the applicant,
 - One passport-size colour photograph,
 - Evidence of flight booking must be submitted,
 - Pre-paid stamp and self addressed return envelopes (per registered mail) is required for applications via Mail.
- **For Business Visa**
 - A permission letter from the Ethiopian Immigration Head Office in Addis Ababa (see below)
 - For all paid employment, letter of agreement or contract between the employer and the employee.

III. Payment Mechanisms:

Applicants, who are sending their visa application through mail, must pay the visa fee in advance in order that their visas can be processed on time.

One of the following payment methods is acceptable to the Embassy:

- Cash Payment
- Transfer to the account of the Embassy of Ethiopia in Berlin, Germany.

N.B.

- For applicants through mail, please send the payment voucher with the passport and application form.
- In case of urgent applications it is advisable to transfer the visa fee via online banking in order to accelerate the visa processing time.

Payment by cheque is acceptable only for those who reside in Germany

*Visa is valid from the date of issuance

TOURIST VISA

		Fee at Ethiopian Embassies (Euro)	Fee on arrival (Euro)
1	One Month Single Visa	36,00	45,00
2	Three Month Single Visa	54,00	63,00
3	Three Month Multiple Visa	63,00	72,00
4	Six Month Multiple Visa	72,00	90,00

TRANSIT VISA

	Length of Stay	Visa Fee (Euro)
1	12 Hours	22,50
2	24 Hours	36,00
3	48 Hours	45,00
4	72 Hours	54,00
5	24 Hours (Multiple)	45,00

BUSINESS VISA

	Purpose	Type of Visa	FEE IN EURO					Where to Apply
			1 Month Single	3 Months Single	3 Months Multiple	6 Months Multiple	1 Year Multiple	
1	For an employee to Foreign Companies	W-V	36,00	54,00	72,00	-	-	Visa enquiries/ applications have to be submitted to and permitted by Immigration Head Office in Addis Ababa. Then after, according to the decision, the visa can be granted on arrival or at the consular section of the Embassy.
2	For an employee to Government Institutions	G-V	27,00	36,00	54,00	-	-	
3	For an employee to Private local Companies	P-E	27,00	45,00	72,00	-	-	
4	For NGO	N-V	54,00	-	-	-	-	
5	For Media/Journalists	J-V	36,00	-	-	-	-	
6	For Investment and Trade/Business	I-V	27,00	-	36,00	54,00	108,00	Visa enquiries/ applications have to be submitted to and permitted by the consular section of the Embassy.
7	For Government task	G-I-V	18,00	-	72,00	108,00	-	<ul style="list-style-type: none"> • Visa enquiries/ applications with an official Verbal Note from the Foreign Ministry have to be submitted to and permitted by the consular section of the Embassy only. • All other Visa enquiries/ applications have to be submitted to and permitted by Immigration Head Office in Addis Ababa. Then after, according to the decision, the visa can be granted on arrival or at the consular section of the Embassy.
8	For an employee to Regional and International Organisations	R-I	45,00	63,00	81,00	-	-	<ul style="list-style-type: none"> • Visa enquiries/ applications from Regional and International Organizations with bilateral or multilateral agreement have to be submitted to and permitted by the consular section of the Embassy. • All other Visa enquiries/ applications have to be submitted to and permitted by Immigration Head Office in Addis Ababa. Then after, according to the decision, the visa can be granted on arrival or at the consular section of the Embassy.
9	For meetings, Workshops and Research	C-V	27,00	-	-	-	-	

Bank Account

Name of the Bank: **Commerz Bank Berlin**
IBAN: **DE31 1004 0000 0267 397800**
BIC: **COBADEFFXXX**

NB. Please note that money transfers must be made only to the account where visa applications are submitted. *The Embassy of Ethiopia in Berlin, Consular Section* can only issue visas if the visa fee is transferred to the aforementioned account. For any visa request sent to the *Ethiopian Consulate General in Frankfurt am Main*, payments must be transferred to the Consulate as follows:

Name of the Bank: **Commerz Bank Frankfurt am Main**
IBAN: **DE56500400000582673000**
BIC: **COBADEFFXXX**

Contact information:

Ethiopian Embassy

Booth Str. 20A
12207 Berlin
Tel.: 0049/30772060 or 0049/307720615
Fax: 0049/307720624
Web: www.aethiopien-botschaft.de
Email: consulberlin.eth@t-online.de
Working Hours: **Mo – Fri : 08:00 –12:30 and 13:30 –16:00**

Consulate General of Ethiopia

Eschersheimer Land Str. 105-107
60322 Frankfurt am Main
Tel.: 0049/6997269620(21)
Fax: 0049/6997269633
Web: www.aethiopien-botschaft.de
Email: consul.eth@t-online.de
Working Hours:
Monday, Tuesday and Thursday 08:30 to 12:30 and 13:30 to 17:30